# Student Joining Report (2019-20)

|  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- |
| *Student Details* | | | | | | | |
| Student Name | **:** |  | | | | | |
| Registration No | : |  | | Section | : |  | |
| Email | : |  | | | Mobile No | |  |
|  | | | | | | | |
| *Organization Details* | | | | | | | |
| **Name** | | | **:** |  | | | |
| Full Address with Pin Code | | | : |  | | | |
| Department / Unit / Plant Area  (Where project work is carried out) | | | : |  | | | |
|  | | | | | | | |
| *Supervisor Details* | | | | | | | |
| **Supervisor Name**  (To whom the student is reporting to) | | | **:** |  | | | |
| Designation | | | : |  | | | |
| Email address / Phone No | | | : |  | | | |
|  | | | | | | | |
| *Project Details* | | | | | | | |
| Area of Project Work | | | : |  | | | |
| Title of project work (if finalized) | | | : |  | | | |
| Duration of project work in months | | | : |  | | | |
| Date of reporting to company | | | : |  | | | |

### Note

**[1] The student is advised to fill in all the details correctly and email the soft copy to the Internal Guide**

**[2] The student is also advised to inform his / her supervisor that such a report is being emailed to the department.**